

**N.V.K.S.D. COLLEGE OF EDUCATION, ATTOOR**  
(AUTONOMOUS)

**M.Ed Degree Fourth Semester Examination, June 2021**  
(For the candidates admitted for the academic year 2019-2021)

**Core course: TRENDS IN EDUCATIONAL MANAGEMENT AND ADMINISTRATION**  
**Course code: MED4PC06**

**Time: 3 Hours**

**Maximum Marks: 70**

**SECTION A (10x1 = 10 marks)**

**Answer ALL the questions by selecting the appropriate answers.**

1. The function of management relating to laying down the foundation for carrying out the other functions of management successfully is  
a) Organising      b) Staffing      c) Planning      d) Controlling
2. Respect of opinion is the feature of  
a) Authoritarian administration      b) Democratic administration  
c) Centralised administration      c) Decentralized administration
3. The theory which refers to the authoritarian style of management is  
a) Theory X      b) Theory Y      c) Scientific management theory      d) Theory Z
4. Principles of management laid down by Henry Fayol are  
a) 12      b) 13      c) 14      d) 15
5. Theory of Management by Objectives is developed by  
a) Taylor      b) Peter Drucker      c) Henry Fayol      d) Max Weber
6. The word POSDCORB is coined by  
a) Campbell      b) Luther Gullik      c) Henry Fayol      d) Max Weber
7. Father of modern theory of management is  
a) Tayler      b) Henry Fayol      c) Max Weber      d) Gullick
8. SIEMAT stands for  
a) State Institute of Educational Management and Training  
b) State Institute of Educational Management and Teaching  
c) State Institute of Education Management and Training  
d) State Institute for Education Management and Teaching
9. A leader who tends to centralize authority, dictate work methods and make unilateral decisions is a/an  
a) Democratic leader      b) Laissez-faire leader  
c) Autocratic leader      d) Bureaucratic leader
10. Fiscal management involves the planning, directing and controlling of  
a) Financial resources      b) Human resources  
c) Material resources      d) Physical resources

**SECTION B (5x3 = 15 marks)**

**Answer all the FIVE questions in about 100 words each.**

11. What are the characteristics of educational administration?
12. What is Total Quality Education?
13. List Taylors' principles of scientific management.
14. Write a short note on monitoring of class room management.
15. What is participatory school governance?

**SECTION C (5x5 = 25 marks)**

**Answer any FIVE questions in about 200 words each.**

16. What are the types of administration?
17. Examine the basic principles of educational management.
18. Outline the role of NCERT and SITE in educational administration and management.
19. Critically evaluate Fayol's principles of management.
20. Write about the importance of Management Information System in Education.
21. Discuss the management of physical resources in educational institutions.
22. Elaborate the role of leadership in good governance.

**SECTION D (2x10 = 20 marks)**

**Answer BOTH the questions in about 500 words each.**

23. a) Describe the administration and management structure at secondary level of education in Tamilnadu.

Or

- b) Explain theories of human work motivation and management introduced by McGregor. State its implications.

24. a) Discuss the criteria, techniques and issues in the assessment and accreditation of higher education institutions.

Or

- b) 'Human resource management in educational institutions is the need of the hour'. Comment.