MEDC41

**N.V.K.S.D. COLLEGE OF EDUCATION (AUTONOMOUS)**

**M.Ed. Degree Fourth Semester Examination, May 2023**

**(For the candidates admitted during the academic year 2021-2022)**

**Perspective course: TRENDS IN EDUCATIONAL MANAGEMENT AND ADMINISTRATION**

**Course code:MED4PC006**

**Time: 3 Hours Maximum Marks: 70**

**SECTION A (10 x 1 = 10 marks)**

**Answer ALL the questions by selecting the appropriate answers.**

1. NCERT conducts research in various aspects for

a) Qualitative improvement of school education

b) Qualitative improvement of collegiate education

c) Qualitative improvement of technical education

d) Qualitative improvement of teacher education

1. The headquarters of NUEPA is located at

a) Bangalore b) New Delhi c) Mumbai d) Kochi

1. SIEMAT imparts training and conduct researches in the areas of

a) Educational management b) Finance

c) Educational planning and management d) Curriculum

1. Authoritative administration is based on

a) Mutual sharing b) Non interference c) Dictatorship d) All of these

1. The basic function of management is

a) Organizing b) Planning c) Staffing d) Directing

1. ‘The Human Side of Enterprise’, is a book of

a) Fayol b) Peter Druck c) Taylor d) Douglas McGregar

1. The process of keeping an organization running efficiently within its allotted budget is

a) Office management b) Fiscal management

c) Organizational management d) Educational management

1. Promoting the welfare of children, in the school, home, and in the community is the aim of

a) SITE b) PTA c) Alumni Association d) DIET

1. Transparency is a criterion for

a) Governance b) Leadership c) Administration d) Management

1. The father of scientific management is

a) Frederick Taylor b) Henry Fayol c) Max Weber d) Elton Mayo

**SECTION B (5 x 3 = 15 marks)**

**Answer all the FIVE questions in about 100 words each.**

1. What are the basic functions of educational management?
2. List out the objectives of NCERT.
3. Describe the concept of ‘Graft Theory’.
4. How do you manage the teacher- parent relationship of your school?
5. Discuss the current trends in educational management.

**SECTION C (5 x 5 = 25 marks)**

**Answer any FIVE questions in about 200 words each.**

1. Differentiate between management and administration.
2. Explain the structure of educational management and administration in the Elementary level.
3. Elucidate the importance of Management Information System.
4. Explain the rationale for good governance in Education.
5. Discuss the ways of managing infrastructure of an educational institution.
6. Explain Weber’s Bureaucratic approach of organizational management.
7. What is SITE? Explain its major functions.

**SECTION D (2 x 10 = 20 marks)**

**Answer BOTH the questions in about 500 words each.**

1. a) How the management of the following human resources are ensured?

(i) Teacher - taught relationship

(ii) Teacher - teacher relationship

(iii) Head - teacher relationship

(iv) Teacher - community relationship

(or)

b) Analyze the techniques and issues related to the assessment and accreditation of higher education institution.

1. a) Explain the following theories of organizational management

(i) Fayol’s principles of management administrative theory

(ii) Taylor’s principles of scientific management.

(or)

b) Explain the educational governance in different types of educational setups.